

April 7, 2001

MEMORANDUM

TO: The Buildings and Grounds Committee:

William G. Crutchfield, Jr., Acting Chair  
William H. Goodwin, Jr.  
Stephen S. Phelan, Jr.  
Terence P. Ross  
Benjamin P.A. Warthen  
John P. Ackerly, III, Ex Officio

and

The Remaining Members of the Board:

Thomas J. Bliley, Jr.	Elsie Goodwyn Holland
Charles M. Caravati, Jr., M.D.	Gordon F. Rainey, Jr.
Thomas F. Farrell, II	Timothy B. Robertson
Charles L. Glazer	Thomas A. Saunder, III
T. Keister Greer	Elizabeth A. Twohy
Joseph E. Wolfe	

FROM: Alexander G. Gilliam, Jr.

SUBJECT: Minutes of the Meeting of the Buildings and Grounds  
Committee on April 7, 2001

The Buildings and Grounds Committee of the Board of Visitors met, in Open Session, at 9:10 a.m., Saturday, April 7, 2001, in the Board Room of the Rotunda; William G. Crutchfield, Jr., Acting Chair, presided. William H. Goodwin, Jr., Terence P. Ross, Stephen S. Phelan, Jr., Benjamin P.A. Warthen, and John P. Ackerly, III, Rector, were present.

Thomas J. Bliley, Jr., Charles M. Caravati, Jr., M.D., Charles L. Glazer, T. Keister Greer, Mrs. Elsie Goodwyn Holland, Gordon F. Rainey, Jr., Timothy B. Robertson, Ms. Elizabeth A. Twohy, Thomas F. Farrell, II, Thomas A. Saunders, III, and Joseph E. Wolfe also were present.

Ms. Sasha L. Wilson, the Student Member-elect, was present.

Present as well were John T. Casteen, III, Leonard W. Sandridge, Alexander G. Gilliam, Jr., Paul J. Forch, Ms. Colette Sheehy, Peter W. Low, Robert D. Sweeney, William W. Harmon, Terry Holland, Gene D. Block, Samuel A. Anderson, III, and Ms. Jeanne Flippo Bailes.

Mr. Crutchfield, the Acting Chair, gave a brief description of the Committee's work as well as the procedures followed in designing and building buildings at the University.

He then asked Ms. Sheehy, Vice President for Management and Budget, to present the Agenda.

The first item was a Consent item. Ms. Sheehy proposed a resolution approving Versar Greenwood, Inc. of Williamsburg as engineers for a term contract for MEP projects. MEP is defined as mechanical, electrical and plumbing, and term contracts are used to retain architectural and engineering firms for small capital construction and renovation projects.

On motion, the resolution was adopted and recommended to the full Board for approval (see Minutes of the meeting of the Board of Visitors, April 7, 2001).

Ms. Sheehy then gave a brief overview of the University's Six-Year Capital Outlay Plan, which was discussed at some length and approved by the Committee at its meeting on March 22<sup>nd</sup> (see Minutes of the meeting of the Buildings and Grounds Committee of that date).

The Acting Chair reported on other matters considered at the Committee's March 22<sup>nd</sup> meeting.

Mr. Warthen reminded the Committee of his concerns, expressed at a previous meeting, about new lighting on staircase rails on the Lawn side of the Rotunda. Ms. Sheehy promised to look into it.

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On motion, the meeting was adjourned at 9:30 a.m.

AGG:lah

- Copies to: Mr. John T. Casteen, III  
Mr. Gene D. Block  
Dr. Robert W. Cantrell  
Mr. George E. Culbertson  
Mr. Paul J. Forch  
Mr. William W. Harmon  
Mr. Terry Holland  
Mr. Peter W. Low  
Dr. Robert E. Reynolds  
Mr. Leonard W. Sandridge  
Ms. Colette Sheehy  
Mr. Robert D. Sweeney  
Ms. Louise Dudley  
Mr. Samuel A. Anderson