



THE RECTOR AND VISITORS OF THE  
UNIVERSITY OF VIRGINIA

September 14, 2017

**MEMORANDUM**

**TO: The Buildings and Grounds Committee:**

Whittington W. Clement, Chair  
Robert D. Hardie, Vice Chair  
Mark T. Bowles  
Elizabeth M. Cranwell  
Barbara J. Fried  
John G. Macfarlane III  
James B. Murray Jr.  
James V. Reyes  
Bryanna F. Miller, Student Member  
Frank M. Conner III, Ex-officio

**and**

**The Remaining Members of the Board:**

Robert M. Blue	Babur B. Lateef, M.D.
L.D. Britt, M.D.	Tammy S. Murphy
Thomas A. DePasquale	Jeffrey C. Walker
John A. Griffin	Margaret F. Riley, Faculty Member
Maurice A. Jones	

**FROM:** Susan G. Harris

**SUBJECT:** Minutes of the Meeting of the Buildings and Grounds Committee on September 14, 2017

The Buildings and Grounds Committee of the Board of Visitors of the University of Virginia met, in Open Session, at 1:15 p.m. on Thursday, September 14, 2017, in the Board Room of the Rotunda. Whittington W. Clement, Chair, presided.

Present: Frank M. Conner III, Robert D. Hardie, Mark T. Bowles, Elizabeth M. Cranwell, Barbara J. Fried, John G. Macfarlane III, James B. Murray Jr., James V. Reyes, and Bryanna F. Miller.

Thomas A. DePasquale, John A. Griffin, Babur B. Lateef, M.D., Tammy S. Murphy, Jeffrey C. Walker, and Margaret F. Riley also were present.

Present as well were Teresa A. Sullivan, Patrick D. Hogan, Thomas C. Katsouleas, Richard P. Shannon, M.D., Melody S. Bianchetto, Susan G. Harris, Patricia M. Lampkin, W. Thomas Leback, Mark

M. Luellen, David W. Martel, Debra D. Rinker, Nancy A. Rivers, Roscoe C. Roberts, Pamela H. Sellers, Colette Sheehy, and Kelley D. Stuck.

Cheryl L. Gomez, Alice J. Raucher, and William M. Shobe were the presenters.

Mr. Clement informed the committee of the University's plans to proceed with the Memorial for Enslaved Laborers. Mr. Hogan said private funds will be used to cover gaps if fundraising does not keep pace with construction. Mr. Clement then gave the floor to Ms. Sheehy.

**Consent Agenda: Naming the Total Advising Center as Dathel and John Georges Student Center**

On motion, the committee approved the following resolution and recommended it for Board approval:

**NAMING OF THE TOTAL ADVISING CENTER AS DATHEL AND JOHN GEORGES STUDENT CENTER**

WHEREAS, Dathel and John Georges of New Orleans, Louisiana are the parents of a current student and an alumna of the University of Virginia College of Arts & Sciences; and

WHEREAS, Mr. and Mrs. Georges have been active volunteers, serving on the UVA Parents Fund Committee and hosting and sponsoring events for students and families; and

WHEREAS, Mr. and Mrs. Georges are generous donors to the University, and supported in particular the construction of the Total Advising Center in Clemons Library;

RESOLVED, the Board of Visitors names the Total Advising Center in Clemons Library the *Dathel and John Georges Student Center*.

**Consent Agenda: Renaming Lewis House as Yen House**

On motion, the committee approved the following resolution and recommended it for Board approval:

**RENAMING LEWIS HOUSE AS YEN HOUSE**

WHEREAS, Yan Huiqing, also known as W.W. Yen, was the first student from China to graduate from the University of Virginia, and the first international student to receive a Bachelor of Arts from the University; and

WHEREAS, Mr. Yen was a highly accomplished diplomat whose exemplary political career included service as China's Minister of Foreign Affairs, first ambassador to the Soviet Union, delegate in the League of Nations, Premier, and acting President; and

WHEREAS, Mr. Yen serves as a distinguished example of a true global scholar committed to cross-cultural exchange, peace, and goodwill;

RESOLVED, the Board of Visitors renames Lewis House as *Yen House*.

**Consent Agenda: Demolition of 1939 Ivy Road**

On motion, the committee approved the following resolution and recommended it for Board approval:

**DEMOLITION OF 1939 IVY ROAD**

WHEREAS, the redevelopment of property fronting Ivy Road will require the demolition of 1939 Ivy Road (#3480); and

WHEREAS, pursuant to the Management Agreement dated November 15, 2005, by and between the Commonwealth of Virginia and The Rector and Visitors of the University of Virginia, the Board of Visitors is authorized to approve the demolition of buildings, subject to such other laws as may be applicable;

RESOLVED, the demolition of 1939 Ivy Road is approved by the Board of Visitors, pending approval by the Art and Architectural Review Board and the Department of Historic Resources and in compliance with such other laws as may be applicable; and

RESOLVED FURTHER, the Executive Vice President and Chief Operating Officer is authorized, on behalf of the University, to approve and execute such documents and to take such other actions as deemed necessary and appropriate in connection with the demolition of the building; and

RESOLVED FURTHER, all prior acts performed by the Executive Vice President and Chief Operating Officer, and other officers and agents of the University, in connection with this demolition, are in all respects approved, ratified, and confirmed.

**Consent Agenda: Architect/Engineer Selection: Student Health and Wellness Building**

On motion, the committee approved the following resolution:

**ARCHITECT/ENGINEER SELECTION FOR THE STUDENT HEALTH AND WELLNESS BUILDING**

RESOLVED, VMDO of Charlottesville and Duda Paine of Durham, NC are approved for the performance of architectural services for the Student Health and Wellness Building

**Consent Agenda: Architect/Engineer Selection: Thornton Hall C Wing Clean Room Upgrades**

On motion, the committee approved the following resolution:

**ARCHITECT/ENGINEER SELECTION FOR THE THORNTON HALL C WING CLEAN ROOM UPGRADES**

RESOLVED, Hodess Construction Corporation of Attleboro Falls, MA is approved for the performance of architectural services for the Thornton Hall C Wing Clean Room Upgrades.

**Consent Agenda: Architect/Engineer Selection: Main Heat Plant New Boiler**

On motion, the committee approved the following resolution:

**ARCHITECT/ENGINEER SELECTION FOR THE MAIN HEAT PLANT NEW BOILER**

RESOLVED, Jacobs Engineering Group of Fort Worth, Texas is approved for the performance of engineering services for the Main Heat Plant New Boiler.

**Consent Agenda: Amended Capital Project Procurement Process**

Ms. Sheehy reviewed the amendments, which address the use of construction manager at-risk and design-build procurement methods. The amendments are required by legislation enacted during the 2017 General Assembly Session. An executive summary of the procurement process and the policies for construction manager at-risk and design-build procurement methods are attached.

On motion, the committee approved the following resolution and recommended it for Board approval:

**AMENDMENT TO THE CAPITAL PROJECT PROCUREMENT PROCESS**

WHEREAS, pursuant to § 2.2-4381 of the Code of Virginia, the University amended its capital project procurement process originally required by Item 4-4.01 of the 2016-2018 biennial budget; and

WHEREAS, § 2.2-4381 of the Code of Virginia further provides that the University seek approval of the process by the Board of Visitors after review by the Department of General Services (DGS);

RESOLVED, the Board of Visitors approves the University's Amended Capital Project Procurement Process.

**Action Item: Plaque Commemorating the University's Bicentennial**

Ms. Sheehy said the plaque's text speaks to the history of the University and to its vision for the future. The text incorporates Thomas Jefferson's words from 1786 "no other sure foundation, save education, can ensure the preservation of freedom and happiness."

On motion, the committee approved the following resolution and recommended it for Board approval:

**PLAQUE COMMEMORATING THE UNIVERSITY'S BICENTENNIAL**

WHEREAS, the University of Virginia will mark the 200th anniversary of the laying of the University's cornerstone at Pavilion VII on October 6, 2017; and

WHEREAS, the commemoration will continue through the 200th anniversary of the University's charter on January 25, 2019; and

WHEREAS, the Bicentennial will celebrate the achievements of the University's first two centuries while articulating aspirations for its next two centuries;

RESOLVED, the Board of Visitors authorizes the placement of a plaque at Pavilion VII to commemorate the University's Bicentennial.

**Action Item: Revision to the 2017 Capital Plan: Baseball Stadium Expansion, Revised Scope**

On motion, the committee approved the following resolution and recommended it for Finance Committee and Board approval:

**REVISION TO THE 2017 CAPITAL PLAN – BASEBALL STADIUM EXPANSION, REVISED SCOPE**

WHEREAS, the University recommends a revision in the originally approved scope for the Baseball Stadium Expansion to include an administrative office area and pitching development center, planned as part of phase 2, located on the ground floor below the new grandstand at a projected cost of \$2 million;

RESOLVED, the Board of Visitors approves expanding the scope of the Baseball Stadium Expansion by adding 8,820 GSF to the project bringing the total project cost to \$18.16 million.

**Committee Discussion: University Building Official**

Ms. Sheehy introduced Benjamin J. Hays, who was recently appointed as the University Building Official. She reminded the committee that in accordance with the management agreement this position has a direct reporting line to the Board. She concluded by referencing the University Building Official Annual Report in the written materials. Ms. Sullivan agreed to the suggestion that the Audit, Compliance, and Risk Committee periodically review the job description for this position.

**Committee Discussion: Sustainability Report**

Ms. Sheehy introduced Ms. Cheryl L. Gomez, co-chair of the Committee on Sustainability, and Mr. William M. Shobe, co-chair of the Committee on Sustainability Teaching and Research Subcommittee. After noting that the University's 2016 Sustainability Plan has 23 goals and over 100 action items, Ms. Gomez reported on the status of several goals.

The greenhouse gas reduction goal sets a target of reducing emissions by 25% below 2009 levels by 2025. As of 2016, an 11% reduction has been achieved. The nitrogen footprint reduction goal sets a target of reducing emissions by 25% below 2010 levels by 2025. A reduction of 4½% has been achieved. The University is halfway towards the goal of its reducing energy use intensity by 20% below 2010 levels by 2020. The water reduction goal calls for a 25% reduction below 2010 levels by 2035. The University is already 25% below the peak water use year of 1999, and has set a more ambitious target of reducing water use by another 25%. The waste reduction goal calls for a reduction in waste tonnage by 50% below 2014 levels by 2035 and a reduction in annual landfill tonnage of 2,000 tons by 2035. The University is currently 5% below the base year level.

Mr. Shobe said the University's sustainability program focuses on teaching, research, and engagement activities with students, alumni, and the community. As a part of this effort, the University has increased the number of sustainability related classes and offers grants for faculty research and student initiatives.

**Committee Discussion: Ivy Corridor Landscape Framework Plan**

Ms. Raucher said the University has been working with its consultants and the City of Charlottesville to develop engineering and landscape drawings for the framework plan that was approved last September. The framework plan had identified stormwater management as an issue. Subsequent work has determined that stormwater storage and quality requirements will be greater than anticipated. Three options were developed in response. The first uses underground detention

structures. The second uses a stepped lawn approach. The third, which is recommended by Ms. Raucher, uses a pond to create an amenity near Emmet Street similar to the pond at the Dell. It would be part of the originally proposed green space and would not reduce the amount of buildable square feet. While formal action was not required, the chair asked if there were any concerns about the pond. No objections were raised.

The Rector said the Ivy Corridor site is at the geographic center of the University and is a valuable asset. He proposed that the initial phase of the site plan focus on facilities benefiting the entire University and not just one school or purpose. He has repeatedly heard about the need for a more significant convening space (a performing arts center) and an art museum that would combine the collections from the Fralin Museum of Art and the Kluge-Ruhe Aboriginal Art Collection. He said more work is needed before a decision could be made.

#### **Committee Discussion: Lawn Accessibility Project**

Ms. Raucher said the purpose of this project was to explore options for accessible connections between the terraces on the Lawn. The consultant's proposal calls for brick ramps at Pavilions V and IX. They would provide the desired accessibility and could be designed to stay within the space between the Colonnades and the first line of trees to keep them out of the Rotunda's view shed. The Department of Historic Resources and the University's Historic Preservation Advisory committee support these proposals. The chair said action was not required, but wanted to know if the committee had any concerns. No objections were raised.

#### **Committee Discussion: Jeffersonian Grounds Initiative**

Ms. Raucher reviewed the initiative's three priorities, which are the Rotunda Renovation; preservation and restoration of the buildings and grounds; and the creation of an endowment fund to support future restorations. Restoration work was recently completed on Hotel A, Hotel B, and Pavilion III. The roof restoration between Pavilions V and VII has also been completed. The restoration of Pavilion VIII is in the design phase. The restoration of the roof between Pavilions III and V is scheduled for the summer of 2018. The restoration of the roof between Pavilions I and III is scheduled for summer 2019.

The chair adjourned the meeting at 2:20 p.m.

SGH:wtl

These minutes have been posted to the University of Virginia's Board of Visitors website:

<http://www.virginia.edu/bov/buildingsgroundsminutes.html>

# **ATTACHMENT**

## AMENDED CAPITAL PROJECT PROCUREMENT PROCESS

### **Executive Summary**

**Purpose:** Pursuant to Chapters 699 and 704 of the 2017 Acts of Assembly, the following updated process is provided to the University's Board of Visitors for approval. Any subsequent changes to these procedures will be submitted to the Department of General Services (DGS) for review and comment, and to the Board of Visitors for approval.

**Procedure:** In accordance with Chapters 699 and 704 of the 2017 Acts of Assembly, and subject to Subchapter 3 of the Restructuring Act and the associated Management Agreement between the Commonwealth of Virginia and the University of Virginia, the University shall have and shall exercise all authority relating to the procurement of construction. Documentation adopted by the University and approved by the Board of Visitors identifies procurement procedures for capital construction.

The University of Virginia Associate Vice President and Chief Facilities Officer (AVP & CFO) shall approve construction delivery methods, and any exceptions, in writing on a project specific basis.

A written recommendation for the construction delivery method will be provided to the AVP & CFO through the Director of Facilities Planning & Construction (FP&C) in consultation with the University management team comprised of the University Project Manager, the FP&C Division Director, and the Construction Services and Contract Administration Director. FP&C completes a risk analysis for each project, and if competitive sealed bidding is not selected, the written recommendation will justify why sealed bidding is not practicable and/or fiscally advantageous to the University. Written documentation will be in a Determination and Findings (D&F) format.

**Risk Analysis:** The following critical components will be considered in recommending the appropriate construction delivery method for each project:

- Risk management and overall benefit to the University
- Technical complexity and building use
- Required experience with specialty systems or equipment/prequalification
- Schedule, schedule challenges, schedule efficiencies, and critical completion dates
- Coordination of phased or fast-track construction to expedite overall project completion
- Early procurement of long lead time materials or equipment
- Continuity of University operations and utility systems
- Ability to manage impact to patient care
- Minimizing disruption to academic and research programs
- Campus security and limited access to restricted areas
- Cost and cost efficiencies
- Cost estimating during design
- Cost control during design and construction
- Design phase constructability analysis for improved quality, safety, cost savings, and quality control
- Continuous value management to balance value, cost, quality, and schedule during design and construction
- Project staffing requirements by contractor and the University
- Single point of responsibility

FP&C will submit documentation for the construction delivery method for each project to DGS for a five-day review. Upon receipt of DGS recommendations, UVA will make any amendments to address DGS' comments, document UVA action in the project file, and submit to DGS.

**Related Requirements of Chapter 699 and 704 of the 2017 Acts of Assembly:**

- Licensed Architect or Engineer employed or under contract to advise in use of construction management (CM) and design/build (D/B).
- Cost is critical component of the D/B selection process.
- CM contracts shall be entered into no later than the completion of the schematic phase of design unless prohibited by authorization of funding restrictions.
- Two step Request for Qualifications (RFQ)/Request for Proposals (RFP) process allowed.
- Written justification that sealed bidding is not practicable and/or fiscally advantageous shall be stated in the RFQ used to procure CM and D/B services.
- Criteria for evaluation included in RFQ & RFP.
- Prior CM, D/B, and/or DGS Bureau of Capital Outlay Management (BCOM) experience not a prerequisite for award.
- RFQ shall be posted in accordance with current Code of Virginia requirements for a minimum of 30 days.
- Two to five offerors in short list.
- D/B cost proposals remain sealed until ranking of technical proposals is complete.
- Ninety percent of CM construction work subcontracted through publicly advertised competitive sealed bidding to maximum extent practicable.
- CM fixed price for construction established at construction drawings.
- Interim fixed prices for early packages permitted.

**Reporting:** The University will report on completed capital projects in excess of \$2 million in construction cost annually as requested by DGS.

**References:**

- University of Virginia Management Agreement
- University of Virginia Higher Education Capital Outlay Manual
- Chapter 780, § 4-4.01 (2016-18 Biennial Budget)
- Chapters 699 and 704 (2017 Session)

**Approval and Revisions:**

- July 2016: UVA construction method selection process submitted to DGS.
- August 2016: DGS comments provided to UVA and recommendations incorporated into the selection process.
- December 2016: Approved by the Board of Visitors.
- August 2017: Revised to include language pursuant to Chapters 699 and 704 of the 2017 Acts of Assembly, and Revised UVA Capital Construction Management and Design-Build Process Requirements submitted to DGS.
- September 14, 2017: Review by the Board of Visitors.

**UVA Policy for Construction Management at Risk (CM at Risk)**

In accordance with the provisions of §§ 2.2-4378, 2.2-4379, and 2.2-4381 of the Code of Virginia, UVA has adopted the following Policy for the use of CM at Risk. For convenience of use, UVA will replace SECTION 11.3 of the UVA Higher Education Capital Outlay Manual with this new policy. However, this is a stand-alone policy, approved and recorded by the Board of Visitors, and will not be modified without Board of Visitors' approval.

1. Criteria for Use:
  - a. Provide a written determination that competitive sealed bidding is not practicable or fiscally advantageous (§ 2.2-4381.C.1). The AVP & CFO is the approving authority for requests to use CM at Risk.
  - b. Written determination shall include the basis of determination including one or more of the following:
    - i. Construction Cost (§§ 2.2-4381.B.1 and 2.2-4381.D.3)
    - ii. Project Complexity (§§ 2.2-4381.B.1 and 2.2-4381.D.4)
    - iii. Building Use (§§ 2.2-4381.B.1 and 2.2-4381.D.3)
    - iv. Project Timeline (§§ 2.2-4381.B.1 and 2.2-4381.D.3)
    - v. Project Phasing (§ 2.2-4381.D.5)
    - vi. Necessity of Value Management and/or Constructability Analysis Concurrent with Design (§ 2.2-4381.D.5)
    - vii. Quality Control/ Vendor Prequalification Needs (§ 2.2-4381.D.5)
    - viii. Cost/ Design Control Needs (§ 2.2-4381.D.5)
  - c. A licensed architect or engineer shall be employed or under contract to advise in use of CM at Risk (§ 2.2-4381.C.2).
2. DGS Review of Procurement Method (§§ 2.2-4381.D through 2.2-4381.F):
  - a. Submit the following to DGS for review:
    - i. Written determination for each project.
    - ii. Completed DGS CM at Risk Procurement Review Submittal Form identifying project characteristics relevant to CM at Risk procurement.
  - b. Upon receipt of DGS Recommendation within 5 working days, UVA shall:
    - i. Address DGS comments as necessary.
    - ii. Document UVA action in project file and submit to DGS.
3. Procurement Procedures:
  - a. AVP & CFO shall appoint a selection committee consisting of at least three members from UVA, including a licensed design professional, if possible.
  - b. Enter into contract no later than the completion of the schematic phase of design unless prohibited by authorization of funding restrictions (§ 2.2-4381.C.4).
  - c. Use a two-step RFQ/RFP process (§ 2.2-4381.C.7).
  - d. Prepare a RFQ containing UVA's project overview and justification for use of CM at Risk (§ 2.2-4381.C.1). All offerors shall have a licensed Class "A" Contractor registered in the Commonwealth of Virginia as part of the project team.
  - e. RFQ shall include evaluation criteria and be posted in accordance with current Code of Virginia requirements for a minimum of 30 days (§ 2.2-4381.C.3).
  - f. Selection committee evaluates the firms' RFQ responses and any other relevant information and recommends those best qualified with respect to criteria established in RFQ. The AVP & CFO shall approve the best qualified CMs to receive an RFP.
  - g. RFQ process shall result in short list of 2-5 offerors to receive RFP (§ 2.2-4381.D.5).
  - h. RFP shall include evaluation criteria and be posted in accordance with the current requirements in the Code of Virginia.
  - i. Offerors who were not selected for the short list shall be provided written notification and the reasons for such decision.
  - j. Selection committee shall evaluate and rank the firms' proposals. Prior CM at Risk or BCOM experience shall not be a prerequisite for award (§ 2.2-4381.C.5).
  - k. The AVP & CFO shall approve the CM deemed fully qualified and providing best value in response to the RFP, and the contract shall be awarded to that offeror.

- l. UVA shall notify all offerors who submitted proposals which offeror was selected for the project. When so provided in RFP, awards may be made to more than one offeror.
  - m. Upon request, a debriefing of the selection process will be made available to any offeror.
4. Contracting Requirements:
- a. CM preconstruction/document review phase services shall be contracted as a non-professional service (§ 2.2-4301).
  - b. Fixed price of construction will be established at completion of construction drawings based on actual subcontractor pricing (§ 2.2-4381.A). If UVA and the CM cannot agree on a fixed price, UVA may competitively bid the project with the other prequalified CM offerors or enter into competitive negotiations with the other prequalified CM offerors in accordance with the requirements of the Code of Virginia.
  - c. Interim fixed prices for early release packages are permitted.
  - d. Ninety percent of construction work must be subcontracted through publicly advertised, competitive sealed bidding to the maximum extent practicable (§ 2.2-4381.C.6).

#### **UVA Policy for Design-Build (D/B)**

In accordance with the provisions of §§ 2.2-4378, 2.2-4379, and 2.2-4381 of the Code of Virginia, UVA has adopted the following Policy for the use of Design-Build (D/B). For convenience of use, UVA will replace SECTION 11.2 of the UVA Higher Education Capital Outlay Manual with this new policy. However, this is a stand-alone policy, approved and recorded by the Board of Visitors, and will not be modified without Board of Visitors' approval.

1. Criteria for Use:
  - a. Provide a written determination that competitive sealed bidding is not practicable or fiscally advantageous (§ 2.2-4381.C.1). The AVP & CFO is the approving authority for requests to use D/B procedures.
  - b. Written determination shall include the basis of determination including one or more of the following:
    - i. Construction Cost (§§ 2.2-4381.B.1 and 2.2-4381.D.3)
    - ii. Project Complexity (§§ 2.2-4381.B.1 and 2.2-4381.D.4)
    - iii. Building Use (§§ 2.2-4381.B.1 and 2.2-4381.D.3)
    - iv. Project Timeline (§§ 2.2-4381.B.1 and 2.2-4381.D.3)
    - v. Need for Single Point of Responsibility
  - c. A licensed architect or engineer shall be employed or under contract to advise in use of D/B (§ 2.2-4381.C.2).
2. DGS Review of Procurement Method (§§ 2.2-4381.D through 2.2-4381.F):
  - a. Submit the following to DGS for review:
    - i. Written determination for each project.
    - ii. Completed DGS D/B Procurement Review Submittal Form identifying project characteristics relevant to D/B procurement.
  - b. Upon receipt of DGS Recommendation within 5 working days, UVA shall:
    - i. Address DGS comments as necessary.
    - ii. Document UVA action in project file and submit to DGS.
3. Procurement Procedures:
  - a. AVP & CFO shall appoint a selection committee consisting of at least three members from UVA, including a licensed design professional, if possible.
  - b. Use a two-step RFQ/RFP process (§ 2.2-4381.C.7).

- c. Prepare a RFQ containing UVA's project overview and justification for use of D/B (§ 2.2-4381.C.1). All offerors shall have a licensed Class "A" Contractor and an architect or engineer registered in the Commonwealth of Virginia as part of the project team.
- d. RFQ will include evaluation criteria and be posted in accordance with current Code of Virginia requirements for a minimum of 30 days (§ 2.2-4381.C.3).
- e. Selection committee evaluates the firms' RFQ responses and any other relevant information and recommends those best qualified with respect to criteria established for project in RFQ. Prior D/B or BCOM experience shall not be a prerequisite for award (§ 2.2-4381.C.5). The AVP & CFO shall approve the best qualified D/B's to receive an RFP.
- f. RFQ process shall result in short list of 2-5 offerors to receive RFP (§ 2.2-4381.D.5).
- g. RFP shall include evaluation criteria and be posted in accordance with the current requirements in the Code of Virginia. Cost shall be a critical component of selection process.
- h. Offerors who were not selected for the short list shall be provided written notification and the reasons for such decision.
- i. Sealed technical proposals as described in the RFP shall be submitted to the selection committee. Separately sealed cost proposals shall be submitted to UVA's Virginia Construction Contracting Officer (VCCO), and shall be secured and kept sealed until evaluation of the technical proposals is completed (§ 2.2-4381.A).
- j. Selection committee shall evaluate the firms' technical proposals based upon the criteria contained in the RFP. It shall inform each D/B offeror of any adjustments necessary to make its technical proposal fully comply with the requirements of the RFP. In addition, UVA may require that offerors make design adjustments necessary to incorporate project improvements and/or additional detailed information identified by the selection committee during design development (§ 2.2-4381.A).
- k. Based upon any adjustments requested by the selection committee, the offeror shall provide a revised technical proposal and cost proposal as necessary. In addition, an offeror may submit cost modifications to its original sealed cost proposal which are not based upon revisions to the technical proposals (§ 2.2-4381.A).
- l. Selection committee shall evaluate and rank the firms' technical proposals and open any revised cost proposals and apply the criteria for award as specified in the RFP (§ 2.2-4381.A).
- m. After evaluation and ranking, the Committee may conduct additional negotiations with two or more offerors submitting the highest-ranked proposals and provide their recommendation to the AVP & CFO (§ 2.2-4381.A).
- n. Prior D/B or BCOM experience shall not be a prerequisite for award (§ 2.2-4381.C.5).
- o. The AVP & CFO shall approve the D/B deemed fully qualified and providing best value in response to the RFP, and the contract shall be awarded to that offeror.
- p. UVA will notify all offerors who submitted proposals, which offeror was selected for the Project. When so provided in the RFP, awards may be made to more than one offeror.
- q. Upon request, a debriefing of the selection process will be made available to any offeror.